



Evaluation Roles and Responsibilities


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Outline

- Benefits of evaluation for stakeholders
 - Responsibilities of implementing agencies
 - Evaluation task force and secretariat
 - Governance structure for an evaluation
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Benefits of Evaluation to Stakeholders

- Government: informed decision-making and improved ability to achieve government priorities
- Agencies: stronger basis for resource allocation and improving delivery of programs & projects
- Community: better government services and transparent & accountable government



Institutional Responsibilities: Implementing Agencies

Shall:


- Formulate and periodically update a six-year rolling **evaluation agenda**
- Establish a capable and neutral **evaluation unit** in line with DBM organizational & staffing policies
- Allocate adequate resources for evaluation



Agency Evaluation Unit

- A capable & neutral unit directly reporting to the head of the agency


Options:

- Independent unit reporting directly to the governing board (corporation or authority)
 - Independent service or division connected to the office of the head of agency
 - Sub-unit of the planning bureau
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Agency Evaluation Unit

Roles:

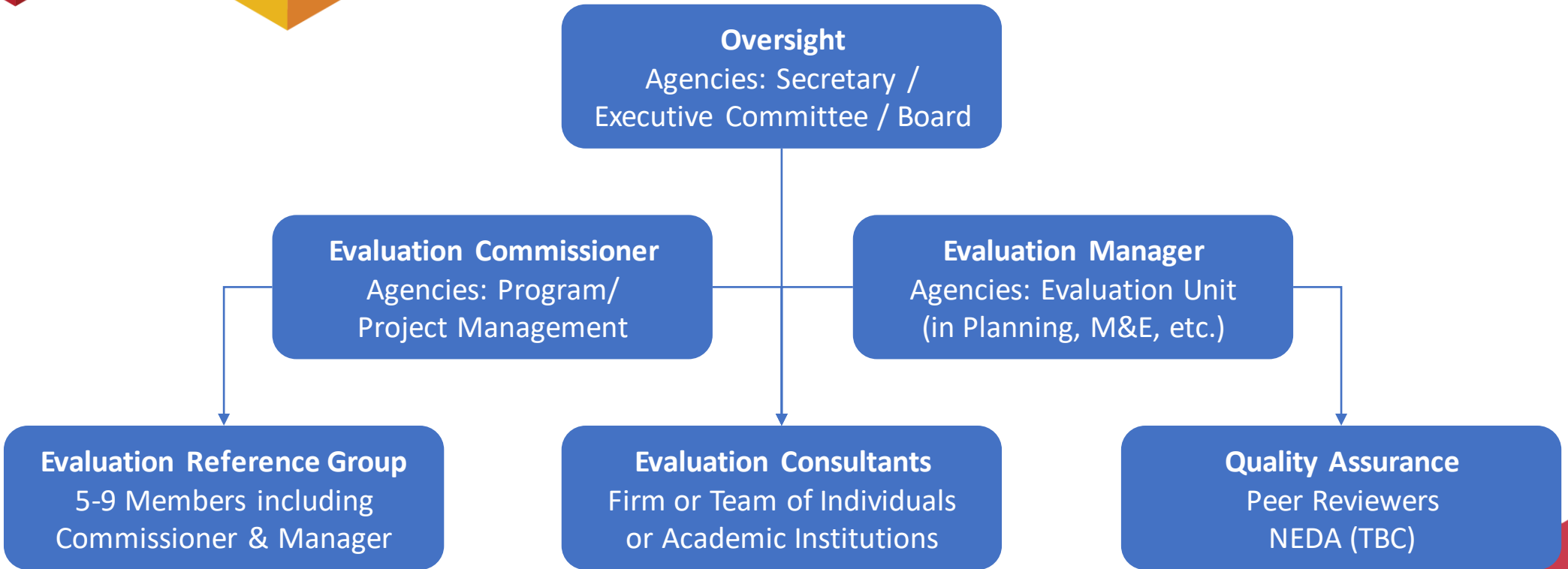
- Prepare & submit evaluation agenda & plans
 - Oversee implementation of evaluations
 - Manage agency evaluation budget
 - Coordinate management response
 - Ensure timely use and publication
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Competencies of Those Involved in Evaluations


- Technical foundations: Understands and makes appropriate use of methodological concepts and practices in line with accepted professional evaluation standards
 - Leading, managing and delivering evaluations: Manages evaluation resources and relationships with stakeholders to deliver high quality evaluations on time and to government standards.
 - Communicating and sharing evaluation findings: Clearly reports evaluation methods, findings, conclusions and recommendations. Promotes awareness and use of evaluations through effective dissemination and advice.
 - Integrity: Demonstrates honesty and respect in dealing with program personnel, other interested government personnel, and all other evaluation stakeholders.
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Governance Architecture for an Evaluation





Roles in an Evaluation

- **Evaluation Oversight:** Responsible for approving the agency's evaluation agenda to ensure that the prioritized studies are relevant to the needs and priorities of the agency.
 - **Evaluation Commissioner:** Units responsible for the design and implementation of the program or project to be evaluation will take a supporting role in the implementation of an evaluation.
 - **Evaluation manager:** management of an evaluation should be separate from project management itself. The evaluation manager will be responsible for final approval of all aspects of the evaluation process – from initiation to utilization.
 - **Evaluation Reference Group:** supports the evaluation process and give comments and direction at key stages in the evaluation process to ensure the transparency and credibility of the resulting evaluation.
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Institutional Responsibilities: Evaluation Oversight


Evaluation Task Force composed of:

- NEDA Secretary (Chair)
- DBM Secretary (Co-Chair)
- OP-Presidential Management Staff Head
- Other government agencies
- Civil society, academia, private sector



Institutional Responsibilities: Evaluation Oversight

Evaluation Task Force functions:

- Provide overall policy direction and coordination
 - Report to NEDA Board on all evaluations conducted
 - Authorize and commission evaluations
 - Issue evaluation standards and guidelines
 - Review and provide feedback on agencies' evaluation agendas
 - Adopt a sanctions and incentives system
 - Ensure appropriate institutional structures
 - Create a Technical Committee & subcommittees as needed
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Institutional Responsibilities: Evaluation Oversight

Evaluation Secretariat:

- Recommend policies, strategies & guidelines, including updates
- Monitor & report on progress & results of evaluations
- Conduct capacity development activities with NEDA & DBM
- Implement evaluations as authorized by the ETF
- Recommend sanctions & incentives
- Formulate criteria for evaluations
- Manage and maintain a government evaluations portal
- Conduct annual quality assessment



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